

# GUIDE FOR CONNECTING TO ZOOM



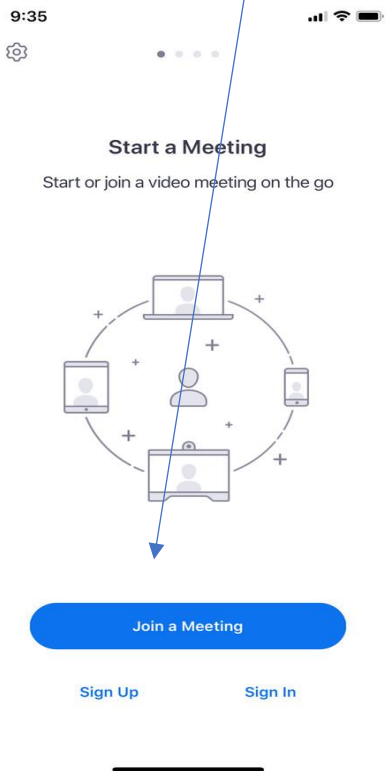
Speaking Up For Us

PO Box 4139 Presque Isle, ME 04769

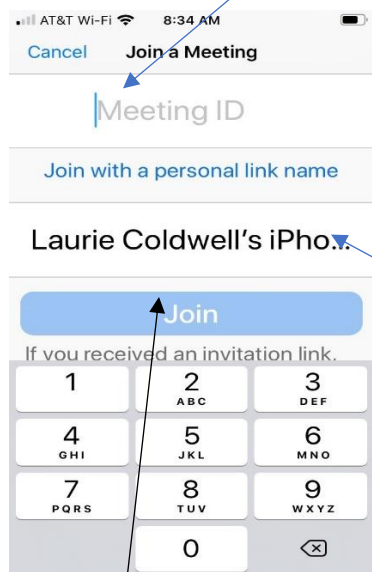
Click on the Zoom App on your screen; (Blue with white camera)



Click on Join a meeting



## Type in the meeting ID



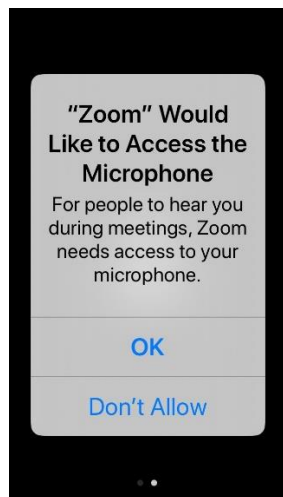
The meeting ID is a series of numbers for whatever meeting you are attending. All meetings have a meeting ID.

You can put your name in here so people know it's you!

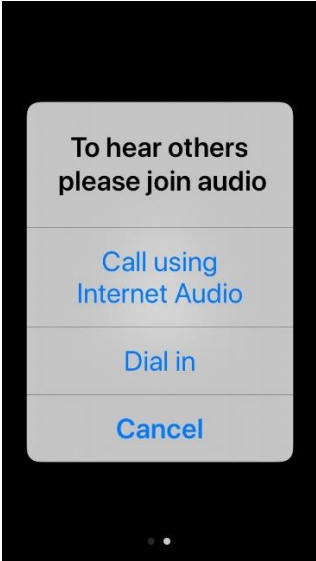
## Click Join

Zoom would like to send you notifications – you can check No

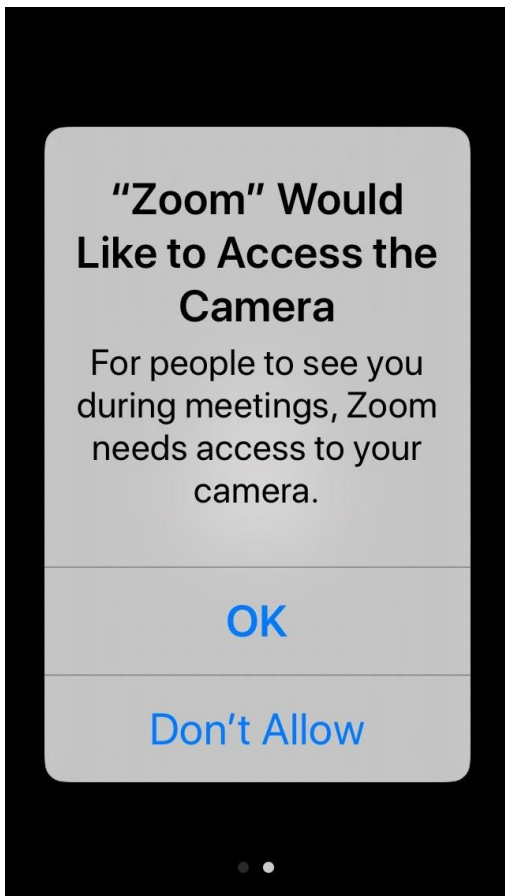
Zoom would like to access the Microphone – click ok.



**To hear others please join audio – it is easier if you use “Call using internet audio”**



**“Zoom would like access to your camera”**



This is what your screen will look like:

You will be here.

Others in the meeting will be here;

If you want to leave the meeting press the red leave button.

Along the bottom;

The microphone controls if people can hear you. If there is a red line through it, then you are muted.

The Camera controls if people can see you. If there is a red line through it then people cannot see you.

The green box with the up arrow is to share your screen.

The two people next to each other show you who is in the meeting.

The three dots will show you more options.

